

Attachment A
Schedule of Events and Website References
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CALENDAR OF PLAN REPORTING REQUIREMENTS

Contract Year: 2009 (as of 01/09)

| ITEM | Contract Reference | Date DUE | Date Submitted | COMMENTS |
|---|--------------------|-----------|----------------|---|
| JANUARY | | | | |
| Evidence of Coverage | 1.34.8 | 1-Jan-09 | | |
| Encounter Data, 3rd Qtr, 2008 | 6.10 | 1-Jan-09 | | See Plan Schedule on website |
| Drug Formulary, 2009 | 8.8 | 30-Jan-09 | | |
| Actions, Grievances, Appeals & Independent Reviews - Log for the three months ending December 31, 2008 | 13.10.2 | 30-Jan-09 | | |
| 2009 Member Handbook, (Hardcopy-Final Version) | 5.3.3.5 | 30-Jan-09 | | Member handbooks must have approval prior to publication. |
| FEBRUARY | | | | |
| 2008 TeaMonitor Preassessment Information Due | 8.5.5 | 17-Feb-09 | | |
| Five Percent Equity documentation | 1.27.3 | 27-Feb-09 | | Negative notice is not required |
| Delegation Report including the number of enrollees assigned receiving services by the delegated entity | 10.7.2 | 27-Feb-09 | | |
| APRIL | | | | |
| Encounter Data, 4th Qtr, 2008 | 6.10 | 1-Apr-09 | | See Plan Schedule on website |
| Actions, Grievances, Appeals & Independent Reviews - Log for the three months ending March 31, 2009. | 13.10.2 | 30-Apr-09 | | |

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| ITEM | Contract Reference | Date DUE | Date Submitted | COMMENTS |
|--|--------------------|-----------|----------------|--|
| JUNE | | | | |
| HEDIS Measures | 8.3.2 | 15-Jun-09 | | |
| HEDIS - Raw data to DSHS | 8.3.4 | 30-Jun-09 | | |
| JULY | | | | |
| Encounter Data, 1st Qtr, 2009 | 6.10 | 1-Jul-09 | | See Plan Schedule on website Pending ProviderOne Implementation |
| Actions, Grievances, Appeals and Independent Reviews - Log for the three months ending June 30, 2009 | 13.10.2 | 31-Jul-09 | | |
| OCTOBER | | | | |
| Encounter Data, 2nd Qtr, 2009 | 6.10 | 1-Oct-09 | | See Plan Schedule on website Pending ProviderOne Implementation |
| 2009 Member Handbook, for Review | 5.3.3.5 | 9-Oct-09 | | |
| Actions, Grievances, Appeals and Independent Reviews - Log for the three months ending September 30, 2009 | 13.10.2 | 30-Oct-09 | | |
| OTHER REQUIREMENTS | | | | |
| Written Information | 5.3.3 | | | See Note (1) |
| Marketing Information | 5.1 | | | See Note (1) |
| Policies and Procedures | 9. | | | See Note (1) |
| NOTE (1) - Submit new or revised policies and procedures, written client and/or marketing material for review and written approval by DSHS prior to use throughout the year | | | | |

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|--|-----------------------|----------|-------------------|----------|
| Additional reports, documentation and information may be requested on an as needed basis. Separate request(s) will be made on those occasions. | | | | |

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| WEBSITE References |
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Code of Federal Regulations (CFRs) - <http://www.gpoaccess.gov/ecfr/>

Washington Administrative Code (WAC) - <http://apps.leg.wa.gov/wac/>

Department of Health -

- Newborn Screening - <http://www.doh.wa.gov/EHSPHL/PHL/Newborn/disorders.htm>
- Maternal-Child Health - <http://www.doh.wa.gov/cfh/mch/default.htm>
- Child Profile Health Promotion/Immunization Registry - <http://www.doh.wa.gov/cfh/mch/default.htm>
- Immunization Program - <http://www.doh.wa.gov/cfh/immunize/>
- Maternal and Infant Health - http://www.doh.wa.gov/cfh/mch/mih_home.htm
- Child and Adolescent Health - <http://www.doh.wa.gov/cfh/mch/cahcp/default.htm>
- Children w/ Special Health Care Needs <http://www.doh.wa.gov/cfh/mch/CSHCNhome2.htm>
- Family Planning/Reproductive Health - <http://www.doh.wa.gov/cfh/FPRH/default.htm>
- HIV Client Services - http://www.doh.wa.gov/cfh/HIV_AIDS/Client_Svcs/default.htm
- Health Statistics - <http://www.doh.wa.gov/EHSPHL/CHS/CHS-data/main.htm>
- Washington State Health Data - <http://www.doh.wa.gov/Data/data.htm>

Department of Social and Health Services - <http://www1.dshs.wa.gov/index.html>

DSHS Billing Instructions and Fee Schedules- <http://maa.dshs.wa.gov/download/Index.htm>

DSHS Research and Data Analysis (DSHS Research Reports) - <http://www1.dshs.wa.gov/rda/>

Eligible Client Groups - <http://maa.dshs.wa.gov/Eligibility/Index.html>

Encounter Data Transaction Guide -

<http://maa.dshs.wa.gov/healthyoptions/newho/provider/encounterdata.htm>

External Quality Review Protocols - [Currently](#) not posted on CMS website. For a copy of the protocols, please send a request to the following e-mail address: HRSAOQCM@dshs.wa.gov .

Health and Recovery Services Administration - <http://fortress.wa.gov/dshs/maa/>

Healthy Options Website - <http://maa.dshs.wa.gov/HealthyOptions>

Infant Toddler Early Intervention Program (ITEIP) - <http://www1.dshs.wa.gov/iteip/>

Neurodevelopmental Services - <http://www.doh.wa.gov/cfh/mch/ndc.htm>

Regional Support Network (RSN) access standards -

<http://www.dshs.wa.gov/Mentalhealth/publications.shtml>